

FORWARD PLAN OF PROPOSED CABINET BUSINESS

PERIOD: JULY 2019 - OCTOBER 2019

SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS

Please contact the Cabinet Support Office (2087 2396) if you require any further information

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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July 2019

Leader

Cardiff Council Statutory Well-being report	This report is a statutory document that the Council must produce each year as a reflection of its performance and activities in the previous financial year (2018-19) in line with the Corporate Plan.	Amber/Amber		Cabinet Council
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Children & Families

Strategic Plan to Deliver Excellent Outcomes for all our Children	This report will set out a 3 year strategic plan to deliver excellent outcomes in children's services. It will set out how the Council and partners will develop prevention, improve practice, support and develop the workforce, improve the range of service offers and achieve improved performance.	Amber/Amber		Cabinet
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Culture & Leisure

Public Space Protection Orders - Dog Controls	To progress the public space protection orders	Green/Gwydd		Cabinet Council
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Education, Employment & Skills

School Organisation Planning: 21st Century Schools (Band B) Willows High School	At its meeting on 14 December the Cabinet considered a report setting out the Council's priority schemes to be undertaken as part of Cardiff's Band B 21st Century Schools Programme. The priorities include a proposal for Willows High School to be rebuilt and expanded to provide a new 11-16 high schools with eight forms of entry. This report seeks Cabinet's approval to consult on this proposal.	Amber/Amber	A range of stakeholders including Members, Governors, Headteachers, school staff, parents, children	Cabinet
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			and local residents will be consulted as part of the public consultation.	

Finance, Modernisation & Performance

Draft Counter-Fraud and Corruption Strategy	This Strategy is designed to develop and maintain a culture in which fraud, bribery and corruption are understood across the organisation as unacceptable, for which firm action is and will be taken to prevent and detect fraud loss, bring fraudsters to account quickly and efficiently, and to recover any losses.	Amber/Amber		Cabinet
Corporate Risk Register - Year End Review 2018/19	The report will inform the Cabinet of the key risks facing the Council. The Cabinet will have last sighted the Corporate Risk Register (CRR) at a Cabinet Meeting in December 2018. Senior officers review the document quarterly and the Cabinet once every 6 months. Corporate Risk owners are at a Director level, and they each input to the review of this document.	Amber/Amber		Cabinet
Budget Strategy 2020/21 and the Medium Term	To seek Cabinet approval for the budget strategy in respect of 2020/21 and the MTFP which includes consideration of the financial position and savings targets for each directorate. To note the Budget Timetable Framework and forward this to council for approval.	Amber/Amber		Cabinet Council
Annual Complaints Report	The annual complaints report for the Council provides the total number of complaints and compliments received by the Authority each financial year.	Green/Gwyrdd		Cabinet

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	<p>This includes information on the volumes received by each service area with narrative provided on trend analysis, explaining any increase or decrease from the previous year. Improvements made by the Council as a result of customer feedback is also considered and documented.</p> <p>Additional information is provided on complaints that have been escalated to the Public Ombudsman for Wales including data such as the number of complaints being upheld.</p>			
<p>Review of Cardiff Works and Matrix agency provision</p>	<p>Management of Cardiff Works and Matrix (contract for temporary agency) workers was transferred from Human Resources to Housing and Communities in April 2019.</p> <p>The overarching vision behind the transfer, was to forge new ties and fully align opportunities between the Into Work services, Cardiff Works and the other agency provision. This would include guaranteed interviews, work placements and into work clients being given priority with any emerging opportunities.</p> <p>Matrix have been supplying the Council with agency staff since December 2016. The contract ends on 7th September 2019.</p> <p>The service area need to carry out a full service review to understand exactly what is required from the service provider and how best to add value to the contract, prior to any recommissioning taking place. It is proposed in order for this to be done a direct award to Matrix be made for 12 months. It is intended that the new contract should be in place by September 2020</p>	<p>Amber/Amber</p>		<p>Cabinet</p>

Housing & Communities

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
HMO Licensing Renewal	<p>1, The additional licensing scheme in Plasnewydd is due to expire in November 2019. This report seeks authorisation from Cabinet to carry out required statutory consultation before returning to Cabinet for consideration of re-declaration of the Scheme.</p> <p>2. To brief Cabinet on changes in England currently being considered in Wales which would have significant positive impacts on the HMO licensing function in Cardiff if replicated in Wales.</p> <p>3. To brief cabinet on the sharp rise in enforcement activity required on “poorly converted buildings” where tenants are being placed at risk</p>	Amber/Amber		Cabinet

Investment & Development

Indoor Arena	In order to progress the Indoor Arena approval is required to acquire the appropriate land interest to support the development.	Amber/Amber		Cabinet
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Social Care, Health & Wellbeing & Children & Families

Local Authority Social Services Annual Report 2018/19	The Statutory Director of Social Services is required to produce an annual report on the effectiveness of Social Services. This report is fundamentally a requirement on authorities, members and officers to tell local citizens and key stakeholders how well they think their arrangements for delivering social care services are working.	Green/Gwynedd		Cabinet Council
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September 2019

Children & Families

Children's Services Commissioning Placement Strategy	The placement strategy sets out how Cardiff will meet the assessed needs of children looked after to enable them achieve the best possible outcomes by providing them with high quality, cost effective placements, when it is necessary for children to be looked after by Cardiff Council.	Amber/Amber		Cabinet
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Clean Streets, Recycling & Environment

Food Strategy	Cardiff Council has committed to develop a Food Strategy for the Council. This builds upon citywide work undertaken around the food agenda and Cardiff's current status as a Bronze Sustainable Food City. Cardiff is currently working on becoming a Silver status city and has a goal of seeking to be a Gold awarded city in the medium term. The Council's strategy will consider access to good food for all, food as a driver for prosperity, optimising local growing and smart food systems.	Amber/Amber		Cabinet
Future roll out of the separate glass collection service	<p>To update on the Cabinet on progress of the separate glass collection pilot and recommend a city wide expansion of the recycling service.</p> <p>The report outlines the results and feedback from the pilot and also the expansion proposal and timeline.</p>	Amber/Amber		Cabinet
Biodiversity and Resilience of Ecosystems (BRED) Duty	<p>Public bodies such as Cardiff Council have a new statutory under Section 6 of the Environment (Wales) Act 2016. The new duty is a requirement to '<i>seek to maintain and enhance biodiversity</i>' in the exercise of their functions, and in doing so to '<i>promote the resilience of ecosystems</i>'. This is known as the Biodiversity and Resilience of Ecosystems Duty or 'BRED' for short.</p> <p>To aid compliance with this duty, the Environment Act requires Cardiff Council to prepare and publish a plan setting out how it proposes to comply with this new duty. This is referred to as the 'BRED Forward Plan'. Current guidance from Welsh Government is that this Forward Plan need not be a standalone document, but that it can be incorporated into other plans or strategies. Subsequently, during 2019 the Council is required to publish a report setting out what it has done to comply with this duty.</p>	Amber/Amber		Cabinet

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Affordable Funeral Strategy	To develop a Funeral Poverty Strategy that will be led and promoted by the Council that will identify how Cardiff Citizens can access affordable funerals and to highlight alternative options for bereaved families to consider and ensure accurate and easy to understand information is provided in a bid to help families avoid funeral poverty.	Green/Gwyrdd		Cabinet

Culture & Leisure

New Theatre	To outline a new approach to operating the New Theatre.	Amber/Amber		Cabinet
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Education, Employment & Skills

School Organisation Planning: 21st Century Schools (Band B): Redevelopment and expansion of Cathays High School	At its meeting on 14 December 2017 the Council Cabinet considered a report setting out the Council's priority schemes to be undertaken as part of Cardiff's Band B 21 s Century Schools Programme. The purpose of the report is to seek Cabinet approval to consult on proposals for developing the existing Cathays High School site, in line with Band B priority schemes.	Amber/Amber		Cabinet
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Finance, Modernisation & Performance

Tender for Supply of liquid Fuel for Cardiff	To undertake a tender for the procurement of liquid fuel (diesel) off lot 1 of the NPS framework. The value of the agreement is approximately 8 million (2 million annually)	Green/Gwyrdd		Cabinet
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Investment & Development

Dumballs Rd Heads of Terms	The report will agree a Heads of Terms with the developers with regard to taking forward the masterplan for the Dumballs Rd development.	Amber/Amber		Cabinet
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Sports Village	The report will brief Cabinet on progress of the International Sports Village Development and the proposed delivery model for the phase 2 development of the site.	Amber/Amber		Cabinet
Core Offices	To approve the proposed business plan for the rationalisation of the Council's Core Office accommodation.	Amber/Amber		Cabinet

Strategic Planning & Transport

Transport White paper				Cabinet
Street Naming Policy	A Street Naming Policy to provide advice and guidance to developers and existing property owners, setting out how the Council controls the naming and numbering of streets and properties under the provisions of the Public Health Act 1925 – Sections 17 to 19. In line with the Council's commitment to the Welsh Language Standards, there are important Welsh Language considerations in relation to new street names. The policy set out in the document is that for new street names, a Welsh name should be adopted which is "consistent with the local heritage and history of the area". This will also remove the need for English to Welsh translations for street names. The policy also sets out the corporate requirements around the Corporate Address Gazetteer, which is the primary address register used in the delivery of Council services. The Draft Street Naming Policy was approved for consultation in November. The subsequent public consultation received 2,248 responses.	Amber/Amber		Cabinet

October 2019

Clean Streets, Recycling & Environment

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Cabinet Response to the Environmental Scrutiny Report entitled 'Litter and Flytipping in Cardiff'	The report will contain the Cabinet's response to the recommendations of the Environmental Scrutiny Committee's report entitled 'Litter and Flytipping in Cardiff'	Green/Gwyrdd		Cabinet

Culture & Leisure

Cardiff Music Strategy	The report will agree the next steps for establishing a Cardiff Music Strategy Board to oversee the implementation of the Music Strategy	Amber/Amber		Cabinet
Norwegian Church	The report will agree the next steps for securing a partner to invest and operate the Norwegian Church	Amber/Amber		Cabinet

Investment & Development

Presentation of the new Cardiff East Industrial Strategy	To see seek Cabinet approval for the Cardiff East Industrial Strategy	Amber/Amber		Cabinet
Llanrumney Development Strategy	The report will outline a development strategy for the Llanrumney to support the development of economic activity within the area.	Amber/Amber		Cabinet

Strategic Planning & Transport

Third Cardiff Local Development Plan Annual Monitoring Report	The Cardiff Local Development Plan (LDP) was formally adopted by the Council on 28 th January 2016. As part of the statutory development plan process the Council is required to prepare an Annual Monitoring Report (AMR) and submit it to Welsh Government by the end of October each year. This report will outline the purpose, key findings and conclusions of	Green/Gwyrdd		Cabinet Council
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	the second AMR and seek its endorsement for submission to the Welsh Government by 31 st October 2019.			

November 2019

Finance, Modernisation & Performance

Treasury Management Mid-Year report	To inform members of the Council's Treasury Management activities since 1st April 2019 and the position as at 30th September 2019.	Green/Gwyrdd		Cabinet Council
2020/2021 Budget Proposals for Consultation	To consider Budget proposals for consultation	Green/Gwyrdd		Cabinet

Housing & Communities

Cardiff Council Libraries Strategy - delivery of the Welsh Public Library Standards	<p>Cabinet approved the 'Building Resilient Communities Through the Further Development of Communities Hubs' report in May 2018.</p> <p>Within the report it proposed a new approach to library services, building on best practice to deliver quality library services and events across the city.</p> <p>This strategy will demonstrate how Cardiff Council will meet the Welsh Public Library Standards and build on the key themes mentioned within that report, including</p> <ul style="list-style-type: none"> • Books provision and management • Heritage, culture and information • Children's literacy and curriculum support • Digital creativity • Community engagement and well-being 	Amber/Amber		Cabinet
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Investment & Development

Canal Quarter Masterplan	A new masterplan for the future development of the Capital Quarter area within the city centre to attract investment and expand the city-centre's commercial offer.	Amber/Amber		Cabinet
Core Office - Full Business Case	The report will present the full business case for the new Core Office accommodation for the Council	Amber/Amber		Cabinet
Indoor Arena	To approve the business plan for delivering in Indoor Arena	Amber/Amber		Cabinet

December 2019

Finance, Modernisation & Performance

Corporate Risk Register - Mid Year Review 2019/20	The report will inform the Cabinet of the key risks facing the Council. The Cabinet will have last sighted the Corporate Risk Register (CRR) at a Cabinet Meeting in July 2019. Senior officers review the document quarterly and the Cabinet once every 6 months. Corporate Risk owners are at a Director level, and they each input to the review of this document.	Amber/Amber		Cabinet
Calculation of Council Tax base	The Council has a statutory obligation to agree the Council Tax base by 31st December each year. This decision has been delegated to the Cabinet.	Green/Gwyrdd		Cabinet

January 2020

Social Care, Health & Wellbeing

Strategic Plan to Deliver Excellent	This paper will be a 3 year strategic plan to deliver excellent outcomes in adult social services. It will set out how the Council and	Amber/Amber		Cabinet
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Outcomes for Adults	partners will develop prevention, improve practice, support and develop the workforce, improve the range of service offers and achieve improved performance.			

February 2020

Budget Report 2020-2021	To consider the Budget for 2020-2021	Red/Coch		Cabinet Council
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